

Short introduction to [cb-film]

The CultureBase film database [cb-film] lets you manage as much information about your film and your films' versions as possible.

Right now we are reworking the database, which by now is already five years old. Till the new version is available the following steps will help you to use the database smoothly.

The basics:

- Under "basic info" you can enter the general information on your film. (step 1-3)
- More detailed information as well as images can be added in the next step. (step 3-6)
- You can only upload your film, if you have entered basic information on the film before. (step 6 – 12)

The single steps:

1. Login into <http://cb-film.de>
2. By clicking on „Enter new film“ you get to the index card "Basic info"
3. Important: No matter if you are not going to enter more detailed information or add images at this point, please click on another index card (e.g. "images") to save your entry.
4. On the Index card „films“ you will now find the film you have just entered.
5. To make further changes in the information you have just entered or to add an image just click on the film in your film list.
6. If you finally want to upload your film, click on the button "upload" next to the film's title.
7. Already uploaded film files can be edited by clicking on the button "onlinefilm".
8. Choose the file you want to upload by selecting the button „Browse“ and click on "Upload".
9. After a short while, there will be a status report, detailing the amount of data already transferred and estimated waiting time till completion. Depending on the size, this process can take several

hours. For example, a 500 MB file will take 1 to 3 hours to upload on a common DSL connection.

10. When the upload is completed press "confirm" and select the button "Release film / Make film available online" and then select the title of the film.
11. By selecting the respective boxes, you can make the film available online and choose to offer a flash preview of your film. Please don't forget to choose a price for your film.
12. Finally, please make a test download with the button "Test download", in the right hand corner, and play the file on several common players, to check for any image or sound problems. This way you become a seeder of your own film, everytime you go online with your BitTorrent Client. Therefore, if possible have your BitTorrent Client open automatically at start-up. This way you help us to save transaction costs, while guaranteeing a better download connection to the buyer of your film.

Important:

- Please remember, only a film that has been released for sale on onlinefilm.org can be seen on onlinefilm.org and subsequently bought by our customers.
- The release of your film for sale on onlinefilm.org can be cancelled at any time.
- You can only delete a film in [cb-film], if you delete its uploaded versions first.